

(Company and regiment or arm or corps or department for which enlisted.) * Strike out words not applicable.

INSTRUCTIONS.

Opening of record.—When a soldier is enlisted or reenlisted a service record on this form will be opened for him by the recruiting officer, who will fill out the Descriptive List, page 2, the Prior Service, and the first part of Current Enlistment, page 3. Other data called for by the printed headings or by these instructions will be supplied from time to time as occasion arises by the soldier's company or detachment commander, care being taken to make the record complete and to keep it up to date at all times.
 Forwarding to first station.—When a soldier is sent from the recruit depot to a post, camp, or regiment, for assignment, the adjutant, or other designated officer, at the depot will fill out the first indorsement and turn the service record over to the officer or noncommissioned officer in command of detachment of departing recruits; or, if no officer or noncommissioned officer be placed in command, the service record will be forwarded by mall to the proper commanding officer.

officer be placed in command, the service record will be forwarded by mail to the proper commanding officer. 3. Transmission to company. — Upon assignment of a soldier to a company, the post, camp, or regimental commander will transmit the service record to the commanding officer of the company to which he is assigned, detach-ing the report of assignment and forwarding serve to The Adjutant General of the Army. 4. Soldiers transferred or detached. — When a soldier is transferred or detached from his company, the company commander will fill out the second indorse-ment and transmit the service record to the soldier's new commanding officer in the manner prescribed in paragraph 2, above, in the case of soldiers leav-ingracruit depots. Subsequent indorsements will be filled out as the soldier's following change of station or status requires, the original service record thus following

in the manner prescribed in paragraph 2, above, in the case of soldiers leav-ingreerit depots. Subsequentindcorsements will be filled out as the soldier's change of station or status requires, the original service record thus following the soldier wherever he goes. Each commanding officer forwarding the service record will retain an official copy of his indorsement, to which will be added the name of the soldier for purpose of identification. 5. Data to be included in indorsements.—Each indorsement will give the reason for the soldier's change of station or status, and his character, and will contain a full statement of his accounts at the time. Under the heading "Due United States" will be noted all authorized stoppages for loss of or allotment, post exchange, post laundry, tailor, company fund, or transporta-tion; and stoppages, including detained pay, under sentence of a court-martial and on account of absence from duty because of disease resulting from the soldier's own intemperate use of drugs or alcoholic liquor, or other misconduct. In short, all information required to be entered on muster roll and pay roll will be incorporated in the indorsement on the service record, the wording of the indorsement conforming to model remarks for such rolls prescribed by the War Department. 6. Soldiers furloughed to reserve.—When a soldier is furloughed to the re-serve, his service record will be furualised his former charged with keeping his records as a reservist. If the soldier is detached from his company at the time he is furloughed to the reserve, a copy of the indorsement from the service without being furloughed to the reserve, his separated from the service without delay. 7. Soldiers discharged, etc.—When a soldier is discharged or otherwise separated from the service record will be closed and filed by the officer ung will promptly transmit the service record or the company commander for file. The service record of a soldier discharged or otherwise separated from the service will on the reserve, will be cl

report of the fact will be made to The Adjutant General of the Army, who will start a new service record, transmitting same to the recruit depoter station at which the soldier was enlisted. The new record will then be forwarded at which the soldier was enlisted. The new record will then be forwarded in turn to the commanding officers of the companies in which the soldier has served during current enlistment, each commanding officer repeating the indorsement required by paragraph 4, and making appropriate entries in the body of the record. Pending receipt of the new service record the soldier's pay and duty status will be determined from the data shown on the last pay roll on which his name appears, and from other records of the company or detachment with which he last served.

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Form No. 29, A. G. O. Ed. Mar. 22, 1917.

(Instructions continued on page 2.)

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10. Changes in entries.—Erasures of entries on a service record are prohibited. All changes in original entries must be made by drawing lines through the entries and each change will be duly authenticated by the signature of the officer making it, the reason for the change being stated.
11. Additional space for entries.—In case the space under any heading, except "Deposits" in the body of the record proves insufficient, the entry will be continued under "Remarks," page 5. If the space under "Remarks," or "Deposits" is insufficient, additional sheets will be securely pasted at the bottom of the page, as indicated by footnote. If the space there showing change or istation or status in an indorsement is insufficient, the entry will be continued under "Due United States." One indorsement may, if necessary, occupy the space allocated by footnote. Under no circumstances will sheets or slips of paper be pasted or attached to a service record erecept as provided above.
2. Indicate a provided above.
2. Chaining account," pages 6 and 7, and "Allotments," page 4 and 5, "Clothing Account," pages 6 and 7, and "Allotments," page 4 and 5, we where there are no data of record relating to a printed heading, the space under that heading will be left blank, except that in ease of transfer to another organization or furlough to the reserve the company commander will insert his initials in such blank spaces to show that he has not overlooked the entries. Negative entries, such as "None," "Nothing," etc., will not ber and indorsements.

be made in any part of the form except as required for street and house num-ber and indorsements.

DESCRIPTIVE LIST. A 2 Residence (Street and house number; if none, so state.) man (State.) to be notified in case of emergency: Name and address of person 21 21 a if friend, so state. ne and deen ionship Z aber; if none, so and hou 1 nua city.) and Born in Fown or city.) Age at enlistment, 2 3 yrs. and mos.; occupation Eves. ; height fee nches: Complexion Married or single: _ Indelible or permanent marks and physical defects at enlistment: Size of uniform shoe: . Jusuces 191 6 result.* Vaccinated: . uec 1916; result,* Vaccinated: Typhoid immunization completed: 1916 1917 Paratyphoid immunization completed: e * Successful or unsuccessful, 3 -375

PRIOR SERVICE.

REGULAR ARMY:*

(Company and regiment	from	, 191	, to	, 191 .
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Discharged as	(Grade.)	.; character,		
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Discharged as	(Grade.)	.; character,		
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(Company and regiment of	from		, to	
Discharged as	(Grade.)	; character,_		

*Insert headings below last discharge from the Regular Army to show service in Volunteer Army, Navy, Marine Corps, and National Guard or Organized Militia, in the order named.

CURRENT ENLISTMENT. Serving in enlistment period. to Accepted for enlistment Enlisted 191 in by Signal Corps N. G. Colo. 50. Assigned to . (Company and regiment or corps or department.) at _ -, 191 D.S. Hoboken, N.J. (Tela: HGO 30.5/18 (Company and regiment or corps or department.) Transferred to D. Transferred to . (Company and regiment or corps or department.) Furloughed to reserve at_____, 191 . Character: ____ +Honorably discharged; †discharged and not recommended for reenlistment; †dishonorably discharged at, 191 . Character: ____ †Strike out words not applicable.

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(4)MILITARY RECORD. Each entry on this page will be initialed. (See Instruction 12.) 40 6 al date / cal , 1916 1916 3 900 2 . 191 7. 1919. Grade: lak , 191 . Grade: Marksmanship, gunner, qualification or rating:* lefican Bord Battles. #1016 to Me 1/20/1915 to 2/18/ 1918. U A.F.F Wounds or other injuries received in action:_____ Medal of honor (action, with date thereof, for which granted): Certificate of merit (nature of service, with date thereof, for which granted): ___ Furloughs: ___ Time lost to be made good under A. W. 107: (a) Absence without proper authority or in desertion. (b) Confinement under sentence or while awaiting trial and dis-position of case, if trial resulted in conviction. (c) Unable to perform duty through the intemperate use of drugs or alcoholic liquor or through disease or injury the result of his own misconduct.

*Give date of qualification or rating and number, date, and source of order announcing same. 3-375

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Each entry on this page will be initialed. (See Instruction 12.) Convictions by court-martial:

(See Instruction 8.)

ŧ	coart-martial;	approved	 , Articles	of War
*	court-martial;	approved	 , Articles	of War
*	court-martial;	approved	 , Articles	of War
*	court-martial;	approved	 , Articles	of War
*	court-martial;	approved	 , Articles	of War
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*	court-martial;	approved	 , Articles	of War
*	court-martial;	approved	 , Articles	of War
*	court-martial;	approved	 , Articles	of War

* Insert word "General," "Special," or "Summary," as the case may be. Pay detained by court-martial collected on pay roll as fellows:

Month.	Amount.		Month.	Amount.	
MONTH.	Dois.	Cts.	Month.	Dols.	Cts.
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REMARKS (See Instruction 11):

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4. West MINSI

-Susanno

000 Ins. Beneficiary Mother

Conved at Camp Kearny Colif. 9-29-17. # 10,000 Ins. Beneficiary Mother - Susanna Mc Nair Gregory, West minster, Co 10 Deroise with A.E.F. Jauy 20' 1918 to May 19, Mrs. 1/8/1918 - tel WD. to Partof Embarkerion Ceft T. y. 1/20/1918 - hourson 1/2918- Have, 1/30/1918 Lasuel Officers depar - 2/1/1918 - 2/5/1918 - 1= Comp Holdy -2/6/1918-7 Caps School - 2/7/1958-3/10/1918- duty under Sig. Off., 8th French any - 3/11/1918- 3/2 8/1918. daly with 42 tow (117# Fieldsig. Br.) 3/28/1918 -5/1/1918 - 12 Corps School - "4/3/1918 - 57/6/1918 - Sailed from Bas Sution 5 - 0/18/1918. Randed new york 0718/191 College Park Mrd. (U.S.S.C. Radio School) \$1/20-25/18 Leave - \$1/26 - 6/2/18 - 85 + Div. (asst. Div. Sig. 6/6) 6/4-14/1918- Keave - 6/14-19/1918- 40 Div. Camp Kanny. 6/22/1918 - transferred to Co. C. , 6/22/18- AP S.O. 186. Par. 3. before med. Board + military Board. Of 12/18.

CLOTHING ACCOUNT.

Each entry on this page will be initialed. (See Instruction 12.) CLOTHING DRAWN.

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Each entry on this page will be initialed. (See Instructions 12.) GRATUITOUS ISSUES OF CLOTHING.

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ALLOTMENTS. per month for months beginning with the month of uquet 1918; discontinued _________ 191 ; per month for months beginning with the month of _____191 ; discontinued_____191 ; _____per month for_____months beginning with the month of

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